

St. Albert Catholic High School Referral Facilitation Form

Name:

E-mail:

Complete the information below to the best of your ability. Your answers will assist the person writing the reference letter in creating a complete picture of skills, contributions and positive attributes. Your points should include comments about your motivation, commitment to learning, future plans etc.

Reason for asking for the referral:

(Please include all relevant information, scholarship criteria, job description etc.)

Personal Characteristics: (things about you that stand out)

Knowledge and special skills: (courses, certificates, drivers' license etc.)

Volunteer and work experience: (how many hours, details of the type of work)

Accomplishments: (school based and community)

Extra-curricular Activities and Committees: (school based and community)

Awards Received: